



**ALABAMA NATIONAL GUARD**  
JOINT FORCES HEADQUARTERS  
1720 CONGRESSMAN WILLIAM L. DICKINSON DRIVE  
MONTGOMERY, ALABAMA 36109-0711

NGAL-HRO

03 March 2025

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Officer Vacancy Announcement – United States Property and Fiscal Officer (USPFO)

1. There is an anticipated vacancy for the United States Property and Fiscal Officer (USPFO) of the Alabama National Guard. In keeping with CNGBI 9501.01, MG David Pritchett, The Adjutant General, Alabama National Guard, will consider all interested and eligible officers. The duties and responsibilities are covered in paragraph 3 of Enclosure A, CNGBI 9501.01 and the selected individual will serve on Active Duty under 10 USC§ 12301.
2. This position is open to commissioned officers of the Army National Guard (ARNG) or Air National Guard (ANG) in the grade of O-6 or O-5 promotable. Officers must meet the qualifications listed in Appendix D of CNGBM 9501.01.
3. Prior to the departure of the incumbent USPFO, The Adjutant General will review all candidate's packets and then select and submit two or more names to the National Guard Bureau (NGB) for review of initial qualifications. NGB will create an Order of Merit List (OML) for The Adjutant General's concurrence. The Governor of Alabama will review The Adjutant General's OML for consideration of appointment.
4. Application packets for Army National Guard personnel will include a Letter of Interest, the applicant's last five Officer Evaluation Reports (OERs), Biographical Summary (IAW NGR 600-100, Appendix I), Officer Record Brief, current NGB Form 23A, Individual Training Report (ITR) from DTMS, Application for Active Duty (DA Form 160), Individual Medical Readiness report (IMR), and any Letters of Recommendation (LOR).
5. Application packets for Air National Guard personnel will include a Letter of Interest, applicant's last five Officer Performance Reports (OPRs), Biographical Summary (IAW with NGR 600-100, Appendix I), Officer Selection Brief, AF Form 526, latest Air Force Fitness Assessment Scorecard (AF Form 4446), Application for Active Duty (AF IMT 125), Individual Medical Readiness report (IMR) and any Letters of Recommendation (LOR).
6. The projected start date is April 2026. The officer selected will be accessed as a Title 10 officer working at the USPFO, JFHQ, Montgomery, Alabama.

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7. Interested officers will submit application packets to both LTC Timothy Beam [timothy.l.beam2.mil@army.mil](mailto:timothy.l.beam2.mil@army.mil) and Lt. Col. Jennifer Poulter [jennifer.e.poulter.mil@army.mil](mailto:jennifer.e.poulter.mil@army.mil) no later than 10 April 2025.

2 Encls

1. CNGBI 950.01,  
08 July 2021
2. CNGBM 9501.01,  
09 August 2022

DISTRIBUTION:

All ALNG O-6s  
All ALNG O-5s

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Date: 2025.03.06 16:37:54 -0600

Bradley L. Stevenson  
COL, GS, ALNG  
Human Resources Officer

**REFERENCES FOR ANNOUNCEMENT SELECTION**

CNGBM 9501.01 dtd 20220809 v. 104

and

CNGBI 9501.01 dtd 20210708